

PICT MODEL SCHOOL
Survey no. 6, Mahalunge-Balewadi, Pune - 411045
1st Annual General Body Meeting of the Parent Teacher Association
Academic Year 2019-20

VENUE : Auditorium, PICT Model School
Day and Date : Saturday, 6th July 2019
Time : 9:00 am

Agenda:

1. Welcome address by the Chairperson
2. Introduction of the members of the Executive Committee of PTA 2019-20
3. Reading of the Bye Laws
4. Membership Fee of PTA and utilization of fund
5. Vote of Thanks

The meeting was called to order and commenced at 9:20 am after ascertaining the presence of the required quorum. Mrs. Manju, Chairperson of Parent Teacher Association (PTA) of PICT Model School, began the meeting by informing the members that the quorum is being achieved. She then, introduced each member of the Executive Committee of the PTA for 2019-20. She briefed the members about the process of the selection of the members of the Executive Committee of the PTA (EPTA).

The Chairperson also informed the parent that the mode of communication for all the members of the PTA for any matters concerning academics, school policies & guidelines is through the respective EPTA members.

She further added that the email & the contact information of the EPTA members is put on the website for the ready reference. She reinforced that the parents must not form any micro-social media groups like Whatsapp to discuss matter relating to school. In addition, the parents were instead asked to contact the respective EPTA members via email for the same.

The Chairperson informed that the Bye Laws, constitution of EPTA, Annual General Body Meeting were according to Maharashtra Educational Institutions (Regulation of Fee) Act, 2011 and the rule made under. She mentioned that the minutes of the meeting, general responsibilities and the Bye laws of the Executive Committee of the PTA (EPTA) were displayed on the school website. She also intimated the parents that according to the Fee Regulation Act, 2011 the parent of every student in the school would be a member of the Parent-Teacher Association.

After all items in the agenda were discussed, the Chairperson requested the Vice Chairperson Mr. Ravindra Chougule to address the PTA members of the school. Mr. Chougule thanked the parents present and the school for giving an opportunity to become the school EPTA member.

The meeting ended with a vote of thanks by the Chairperson